



International Optimist
Dinghy Association
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www.optiworld.org

BID FORM TO HOST IODA WORLD & CONTINENTAL CHAMPIONSHIPS

Introduction

IODA championships are selected by member vote at the IODA Annual General Meeting. Members, as defined in Article 3 a) of the Articles of Association of IODA are eligible to vote as follows: all members vote for the World Championship, and members of the respective region vote for the Continental Championships.

Application to host an IODA Championship is made by completing this Bid Form in full and returning it to the IODA Secretariat. IODA does not make formal contracts with event hosts. However, this application must be signed by the authorised representative of the Organising Committee, the IODA Member, and by the National Sailing Authority. Once successfully selected at the AGM, the details entered onto this Bid Form become binding and no major variations will be tolerated. Any change is subject to IODA Executive Committee approval and may be referred to the members for further ratification. Significant changes may be regarded as breach of agreement with the Class, and will release IODA from any obligation to hold the event at the venue chosen.

This Application form should be completed after reading The IODA Handbook: Articles of Association and Championship Conditions, The IODA Regatta Manual, The Measurement Manual, and The Class Rules. All documents are available from the Secretariat and on the IODA Website.

THIS FORM MUST BE SENT IN WORD (.DOC) FORMAT TO THE SECRETARIAT AT LEAST TWO MONTHS BEFORE THE IODA ANNUAL GENERAL MEETING TWO YEARS BEFORE THE EVENT TO BE HOSTED. The secretariat email address is **info@optiworld.org**.

EVENT: IODA CHAMPIONSHIP _____		NOTES
Organisation		
Country (IODA Member)		1
Contact person + e-mail		
Organising Authority		2
Venue		
Proposed Dates		3
Entries		
Is a maximum number proposed?		4
If so, state reason		
Is the championship closed?		5
Any restrictions regarding the age of competitors?		6
Entry Fee - Sailors		7
Entry Fee - Adults		7,8
Date & % of first payment		9
Date & % of 2nd payment		9
Surcharge for late payment		9
Charter Optimists & Support Boats		
Will charter boats be mandatory?		10
Any limit to number of charter boats?		
Who will be the Charter Provider/s?		11
Charter Fee		11
Date & % of first payment		9
Date & % of 2nd payment		9
Surcharge for late payment		9
List number of support boats for charter		12
Charter fee <i>per boat</i>		
Date & % of first payment		9
Date & % of 2nd payment		9
Surcharge for late payment		9
Accommodation and Venue		
Will secure internet access be available for IODA?		13,14
Will internet access be available for sailors?		
Will highspeed secure access be available for the media?		
Will there be a charge for this service?		
What will be the accommodation?		15
How far from the shore venue?		
Will free transport be available?		
How many people staying per room?		16
Do rooms have private shower/W.C.?		
Any arrangements for females?		17
Where will breakfast & dinner take place?		

Can special diets be provided?		18
Transport		
Distance from airport to venue.		
What if any is cost of transfer?		19
Early Arrivals		
When will shore facilities be available?		20
When will official hotels be available?		
Cost per person per day at hotels?		
When will charter boats be available?		
Cost per Optimist per day?		
When will support boats be available?		
Cost per support boat per day?		
Sailing Conditions		
Location of race area to Venue		21
Max – Min Air temperature		22
Water temperature		22
Prevailing wind direction		22
Max – min wind speed		22
Hours of good winds per da		22
Any Tides?		22
Any Currents?		22
Various		
How many sail measurement templates do you have?		23
Number & type of jury boats		24
Secure storage for rigs ashore		
Any Restrictions on imported boats?		
Any problems with visas?		25
Any health precautions??		
Spectator boat(s) & cost.	Number: Cost . Reduced	26
Can 3 rd . Party insurance be bought?		

We confirm the above details and that the event will be conducted in accordance with the relevant IODA Conditions and the complementary Regatta Manual provisions.

Signed on behalf and with the authority of:

----- (Member association of IODA)

E-mail Address: -----

Signed: ----- Name: -----

Position: ----- Date: -----

Signed on behalf and with the authority of:

----- (Club or other member of the Organising Authority)

Signed: ----- Name: -----

Position: ----- Date: -----



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We, being the National Authority Member of World Sailing, hereby support this application and undertake that the event will be conducted in accordance with the relevant IODA *Conditions* including **IODA Conditions for the World Championship 10.1**, or **IODA Conditions for Continental Championships 11.1**: *“The Championship shall be governed by World Sailing RRS (without modification by prescriptions of the MNA)”*.

Signed on behalf and with the authority of:

----- (World Sailing Member National Authority)

Signed: ----- Name: -----

Position: ----- Date: -----

Notes:

1. Applications are accepted only from IODA member countries.
2. State the club or other organisation which will, together with the National Optimist Association (NCA), be the organising authority under the authority of IODA and with the permission of the National Sailing Association.
3. A. Dates of official arrival (OAD) and departure (ODD), between which accommodation and meals will be included in the entry fee. Dinner on arrival day and breakfast on departure day shall be included.
B. See *IODA Conditions* for permitted dates. These dates may be changed after application *only* to avoid conflict with the IODA Worlds or another Continental Championship.
4. At the Worlds and Europeans no limit shall be placed on entries specified by the *IODA Conditions*. For other championships any limits shall be agreed by the IODA Executive in consultation with the IODA Regatta Committee.
5. At the Worlds and Europeans no limit shall be placed on the entries specified by the *IODA Conditions*. At other continental events limits on participation by sailors from outside that continental region shall be approved by the IODA Executive.
6. Some countries have laws restricting the minimum age for a competitor to enter an international event, even for competitors from abroad.
7. Fees must be quoted in USD or EUR. Note that later increases due to variations of local currency are not permitted.
8. The number of adults per team to be accepted at the official entry fee is specified in the *IODA Conditions*. One team leader shall be mandatory to accompany and be responsible for the team at all times.
9. Dates should reflect dates on which costs are incurred by the organising authority and suppliers of boats. A surcharge of 20% is regarded as reasonable: any higher surcharge shall be explained.
10. Charter boats are not usually mandatory for events in continental Europe. The host nation may request exemption from mandatory charter for its own sailors.
11. Quotations from at least two builders should be available, but the make of charter boat may be altered thereafter with the permission of the IODA Executive. Two builders are mandatory for an event with 80 or more charters as per *IODA Conditions*. The IODA Executive shall be given a copy of the contract stating the fees to be charged. These shall be the same fees to be charged to the sailors.
One trolley per boat.
12. Only inflatables are considered suitable. At least one inflatable rubber support boat per fifteen sailors (ten at the Worlds) is recommended. Boats are shared between at least two coaches with the cost split between them.
13. The tracking service offered by IODA requires a good dedicated Internet connection, available at all times. Dedicated internet shall be provided for IODA Officials as detailed in the Regatta Manual. To better promote both your event and your sponsors, internet access should also be available for the sailors and supporters at the venue and at the accommodation.

14. The designated IODA Microsite shall be mandatory as per the IODA Conditions. The OC shall use the online entry system for the Registration of Teams and shall use the ONB during the event. Exceptions at the discretion of the IODA Executive. Dedicated internet service shall be provided for the IODA Microsite during the championship.
15. Please specify the number of hotels, official tourist board rating, and distance from the venue for each. Website references should be given where possible. If hotels are not proposed, give full information.
16. Unless rooms are exceptionally large, not more than three persons per room.
17. Where teams include two or more females, separate rooms must be provided. Where teams include only one female she may be required to share with a female from another team.
18. The term 'special' refers to diets necessary to satisfy food allergy, food intolerance, and religious requirements.
19. Unless otherwise stated transport is free on OAD and ODD. Any charge on other days must be specified.
20. Shore facilities may be open for teams to train prior to the OAD of the championship. Two or three days in advance of the OAD is required by the Technical Committee for measurement as per the Conditions. Note that volunteers shall experience event 'fatigue' if teams are permitted to arrive earlier than one week in advance of the OAD.
21. A chart of the sailing area shall be provided.
22. Independent data on conditions should be provided.
23. The organisers are responsible for the equipment, personnel and tools needed for measurement and inspection prior and during the event. The sail measurement template may be bought from IODA. Two templates are required for large events (+120 competitors) and 3 templates for a World Championship with over 250 sailors. If the organisers already have templates in good conditions of legibility and accuracy they may not need to buy them, subject to approval by the IODA Technical Committee.
24. Rigid boats are acceptable for the jury but they must be manoeuvrable. At least five are required at the Worlds, three at continental events.
25. There shall be no restrictions on availability of visas for nationals of the member countries on the continent concerned (all member countries in the case of the Worlds).
26. At least one spectator boat shall be provided. Give cost per person per day. A reduced rate should be available to one person per country.

TRACKING – EVALUATION OF VIABILITY

Introduction

Since 2010, IODA has been offering tracking to the World and Continental Championships. However, delivery depends on local conditions and on the ability of the organisers to provide certain facilities and services.

IODA requires that you the organiser either undertake to provide the SIM cards (one for each tracking unit) to the necessary specification as well as pay for the data charges or use the SIM cards provided by TRAC TRAC at a fee to cover their data charges.

The Organiser is also required to cover the adult entry fee of the tracking operator. IODA will cover the cost of the tracking units themselves, freight costs and the tracking operators travel costs and fee. Any additional customs costs that may be incurred by the organiser due to local customs difficulties or practices WILL NOT BE paid by IODA.

Between 4-6 months prior to the event, the Trac Trac Units and SIM cards (either local SIMs or Trac Trac SIMS) are to be tested on the Field of Play. This test is mandatory so that it can be determined if the tracking will work on the race course or not.

This document is aimed at acquiring information from the organisers in order to evaluate the viability of the service. Please reply to each of the questions with as much accuracy as possible, as the success of the tracking service depends on whether we bring equipment which is appropriate for the venue.

EVENT: _____

Questionnaire

Internet – characteristics and connection

- What is the internet band width at the venue - 8mb/1mb or 10mb/10mb?

- Upload and download bandwidth must be tested, please provide the test results.
You can use this website to run the test: <http://www.speedtest.net/>
- The person managing the tracking system at the venue (IODA tracking operator) needs excellent internet access, preferably a dedicated connection with limited secure access. This should be cable (ASDL -> ADSL preferred).
Will you be able to provide this? YES / NO

- Many spectators at the venue will want to view the tracking on their own machines. For this, a
 - separate unrestricted wifi network is needed. This should not be the same network as the one provided for the IODA tracking operator.
- Please confirm that you are able to provide this kind of connection. YES / NO

Mobile connection

You the organizer can either use Trac Trac SIM cards (pre-installed) or provide SIM cards from a local mobile operator with good coverage over the race area. The SIM card information including telephone numbers should be given to IODA/Trac Trac at least 2 weeks before the event, preferably as an xls file.

If you the organizer decides to use local SIMs, each tracking unit requires a SIM card and a reliable, high quality GSM service. The following requirements to the SIM-cards apply:

- Must be GPRS-enabled with full and unrestricted internet access
- Must be accompanied by correct information about APN (access point name) incl APN-username and -password if needed.
- The cards should come with a list of card numbers and telephone numbers of all cards.

We suggest that you seek local sponsorship and in return the 'sponsor' will have a space for a logo on the tracking viewer on our tracking page and on the event microsite.

Do you agree to provide the necessary sim cards? YES / NO

Personnel

Every morning the units need to be unplugged from the chargers, turned on, put in bags, sorted by country, delivered to the coaches. Every evening the units need to be collected from the coaches, taken out of the bags, turned off, plugged to the chargers.

These tasks are very time consuming, especially for large events with more than 100 sailors. To ensure that these tasks are done in time, the organisers must provide 3-4 helpers. These people shall be any responsible persons willing to help from the day before the practice race to the last day of races, they can be ex-optimist sailors for example.

Will you provide this? YES / NO

Facilities

The following are needed:

- A secure room for charging with air conditioning if possible.
- A quiet secure room for working (can be the same as the charging room if large)
- Communication with the Race Committee (on the water), that works from the working room (radio or cell phones), so that the tracking operator can know when racing starts and ends.
- A 17inch minimum screen so that the IODA tracking operator has two screens, one to view the tracking and the other to access the online tracking manager. The IODA Tracking Operator brings his/her own computer.



- A large screen(s) to be placed in a restaurant or suitable seating area where people on shore can view the tracking, a PC connected to that screen and a person in charge of that PC, who will set up the tracking viewer and change the races, etc. This person can be one of the helpers in charge of the packing and unpacking of the units.

Please confirm that these facilities and services will be provided. YES / NO

IODA Tracking Operator

Organisers must provide accommodation, three meals per day, local transportation, and transportation to and from the airport for free from one day prior to the official arrival day up to the official departure day. IODA will pay for the travel costs for the tracking operator.

Do you agree to this? YES / NO

Customs

- Who will be the formal recipient of the goods (tracking shipment) in your country? Will it be a club, a private person or a registered company (and does it have a registration number)?

- **VERY IMPORTANT** Please indicate anything you consider relevant regarding customs. (Use another page if necessary). We need this to ensure that there will be no problems when temporarily importing the units, either any additional charges or bonds that may be required, or expected delays for customs clearance.

We confirm the above details.

Signed on behalf and with the authority of:

_____ (Club or other member of the Organising Authority)

Signed: _____ Name: _____

Position: _____ Date: _____